

School Overview & Entrance Procedure JET Academy

2023

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文部科学省指定準備教育機関・東京都知事認可校

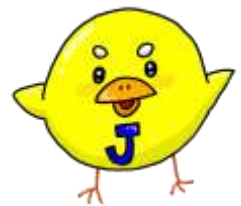
日本語教育振興協会第一次認定校



SINCE 1988

学校法人 柴永国際学園

Jet Academy



TO ALL WHO WOULD LIKE TO STUDY IN JAPAN

In this era of advanced internet and technology, some question the purpose of studying foreign languages or even studying abroad. However, I have met over 3000 students in my 20 years of teaching, many have expressed that there is meaning in studying abroad and you can get invaluable experience from it. Studying abroad is where one stands on their own feet in a foreign country, and at the same time struggling to communicate in foreign language, which could be a tough experience for students. Yet, every single one of these experiences will become an irreplaceable part in our life.

Our academy has a long history and was founded in 1988. Our academy was created by the efforts of each teacher and student that held high ambition, and have been mutually enhancing one another up until today. Even from now on, we are still aiming to become an even better academy than before.

There is a motto, “the heavens will help those who help themselves which we display in our classroom. Happiness and blessing will fall upon those who learn autonomously and strive hard for themselves. To everyone who studies abroad in Japan, please try your best to master your Japanese ability until it is second to none. From the bottom of my heart I hope that through studying abroad in Japan, you will be able to grow in every aspect and enrich your lives here.

YAMAGUCHI Shizuko

山口 閑子

Principal

■ What is JET Academy?

JET Academy was established in 1988 as an educational institution (学校法人) chartered by the Governor of Tokyo. Since its foundation, the main purpose of the school has been to provide assistance to students who wish to get into universities in Japan; our achievements have been outstanding throughout the years.

All courses are conducted full-time and our curriculum has proven to be successful in helping international students mastering the Japanese language in a short period of time. Besides focusing on the language, we have also started job guidance recently for students who intend to work in Japan.

As a recognition of our achievement, the Ministry of Education (now the Ministry of Education and Science) has appointed the academy as a ‘**Preparatory School**’ (準備教育機関) in 2000.

Besides that, we have also accepted more than 60 Thai students on government scholarships since 2004.

■ What is a Preparatory School (準備教育機関)?

Applicants who intend to get into Japanese universities are required to have completed twelve years of formal education.

Although some could graduate high school in shorter periods (10 or 11 years) in their home countries, they are not eligible to further their tertiary education in Japan due to the system mentioned above.

As such, ‘Preparatory School’ was established as a remedy to these cases, where students who have successfully completed any Ministry-approved courses would be regarded as having completed the required twelve years and are eligible to sit for the entrance examinations held by colleges and universities.

The two courses offered at JET Academy, **College Preparatory Course A** 日本語進学科A (1 year / starting in April) and **College Preparatory Course B** 日本語進学科B (1.5-year / starting in October) are certified by the Ministry of Education and Science as ‘Preparatory Courses’.

■ What is a College Preparatory Course at the JET Academy?

The objective of these courses is to ensure students could pass the entrance exams conducted by national universities and/or prestigious private universities, as well as the Examination for Japanese University Admission for International Students (EJU).

In addition to the Japanese language courses, English, Mathematics and Science (Physics, Chemistry and Biology) classes are offered where necessary, so that students are better prepared for various entrance exams requirements.

Guidance on choosing a university, instructions on essay-writing and interview practices are also provided as well as guidance on filling in necessary application forms.

■ **Are there any courses for students who intend to work in Japan?**

The Japanese Course 日本語基礎科 is suitable for those who intend to work in Japan. Through this course, students are able to choose and take up job recruitment seminars and business Japanese classes.

In addition, we conduct events and activities like mingling sessions with local university students and homestay programs, allowing our students to experience the Japanese culture first-hand and opportunities to familiarize communicating in Japanese. The combination of our student-oriented lessons and these after-school activities has yielded favourable results for all students ranging from beginner all the way to advance levels.

The Japanese Course is also recommended to students who wish to get into vocational colleges (専門学校), as the course prepares students for the JLPT N1 and N2 levels, whilst balancing between comprehension, composition and communication skills.

■ **Are there any short-term, intensive courses?**

Yes, short-term programs are available throughout the year, provided that there is a suitable class opening at the time of enrolment. We also provide conversation courses in summer (August-September) and one to one private lesson.

■ **Are there any scholarships I can apply for by the school?**

Yes, there are. Various scholarships are awarded to selected students with excellent grades and attendance each year. The scholarships by the Ministry of Education and Science (MEXT), Takayama International Education Foundation, Kyoritsu International Foundation and Frances & Sachio Semmoto Foundation are a few examples received by our students in recent years.

JET Academy also has many moral/financial supporters — alumni and friendly organizations, offering generous scholarships to our students with excellent grades so that these students could devote their time fully on studies.

■ **What about school dormitory?**

Our school dormitory is well-equipped and easily accessible to and from the school. All necessary furniture and electrical appliances are provided to allow students to start their life in Tokyo comfortably from the day they arrive Japan.

■ **Are there any student discounts?**

As full-time students, you could purchase commuter passes for JR, private railways and buses at a discounted rate. In addition, you are eligible for a 20% discount for trips of more than 100km one-way on JR. Student-discount tickets are also available for museums, theatres and many other places of attraction.

Courses

(1) College Preparatory Course (1 year / starting in April)

College Preparatory Course A

This is a one-year intensive course, suitable for those who **have mastered the fundamentals in Japanese** and intend to apply for undergraduate or graduate courses in Japanese universities towards the end of the course. Offering more than 920 hours of Japanese lessons aiming at EJU¹ and JLPT² N1, the course also has optional subjects such as English and Mathematics, which may be mandatory for the university entrance exams. An interview will be conducted prior to the commencement of the course and admission is subject to the outcome of the interview.

EJU¹ Examination for Japanese University Admission for International Students

JLPT² Japanese Language Proficiency Test

Semester	I April - September	II October - March
Course	College Preparatory Course A	
Visa	Student visa (1 year 3 months)	
Class hours	1,000hrs. (Japanese /Social Studies/ English)	
Level	Intermediate	Advanced
Tuition Fee	JPY 820,000	
Additional Subjects (per year)	Mathematics JPY 70,000 Physics JPY 35,000 Chemistry JPY 35,000 Biology JPY 35,000 ONE-OFF PAYMENT, INSTALLMENTS NOT AVAILABLE	

(2) College Preparatory Course (1.5 year / starting in October)

College Preparatory Course B

This is a one-and-a-half-year intensive course, suitable for those who intend to apply for undergraduate or graduate courses in Japanese universities towards the end of the course. An interview will be conducted prior to the commencement of the course and admission is subject to the outcome of the interview.

Semester	I October - March	II April - September	III October - March
Course	College Preparatory Course B		
Visa	Student visa (2 years)		
Class hours	440hrs. (Japanese)	1,000hrs. (Japanese / Social studies / English)	
Level	Intermediate I	Intermediate II	Advanced
Tuition Fee	JPY 1,170,000		
Additional Subjects (per year)		Mathematics JPY 70,000 Physics JPY 35,000 Chemistry JPY 35,000 Biology JPY 35,000 ONE-OFF PAYMENT, INSTALLMENTS NOT AVAILABLE	

(3) College Preparatory Course (2 years / starting in April)

Japanese Course A + College Preparatory Course A

This course is suitable for those picking up Japanese language from the beginning and intend to apply for undergraduate or graduate courses in Japanese universities in two years. The course covers the fundamentals of Japanese language in the first year and proceeds to intermediate and advanced levels in the second year, developing students' capabilities to be able to follow lectures in Japanese universities in future.

Semester	I April - September	II October - March	III April - September	IV October - March
Course	Japanese Course A		College Preparatory Course A	
Visa	Student visa (1 year 3 months)		Student visa (1 year)	
Class hours	440hrs. (Japanese)	440hrs. (Japanese)	1,000hrs. (Japanese / Social studies / English)	
Level	Beginner	Intermediate I	Intermediate II	Advanced
Tuition Fee	JPY 700,000		JPY 820,000	
Additional Subjects (per year)			Mathematics JPY 70,000 Physics JPY 35,000 Chemistry JPY 35,000 Biology JPY 35,000 <small>ONE-OFF PAYMENT, INSTALLMENTS NOT AVAILABLE</small>	

(4) Japanese Course (1 year / starting in April & October)

Japanese Course A/B

This is a one-year course offering practical lessons in reading, listening, speaking and writing at the beginner's level, aiming to achieve JLPT¹ N1 or N2 towards the end of the course. The course allows one to acquire the necessary knowledge and language proficiency for getting into a vocational college or working in Japan. Option to extend the course up to 2 years is available for students with good attendance rate in the first year.

JLPT¹ Japanese Language Proficiency Test

Semester	I April - September / October - March	II October - March / April - September
Course	Japanese Course A/B	
Visa	Student Visa (1 year 3 months)	
Class hours	440hrs. (Japanese)	440hrs. (Japanese)
Level	Beginner / Intermediate / Advanced	Beginner / Intermediate / Advanced
Tuition Fee	JPY 700,000	

Class Hours & Curriculum

● For College Preparation (Timetable)

The following curriculum is applicable throughout College Preparatory Course A and the second & third semesters of College Preparatory Course B.

	Monday	Tuesday	Wednesday	Thursday	Friday
1 (09:00 - 09:50)	Japanese	Japanese	Japanese	Japanese	Japanese
2 (09:55 - 10:45)					
3 (10:55 - 11:45)	Japanese	Japanese	Japanese	Japanese	Japanese
4 (11:50 - 12:40)					
5 (14:00 - 14:50)	Japanese Culture Apr. – Sept.	Kanji	Mathematics I (optional) Apr. – Nov.	Mathematics II (optional) Apr. – Nov.	English Apr. – Dec.
6 (14:55 - 15:45)		Biology (optional) Apr. – Nov.			
7 (15:50 - 16:40)	Guidance Counselling		Guidance Counselling	Chemistry (optional) Apr. – Nov.	Physics (optional) Apr. – Nov.
(16:40 -)		Guidance Counselling			

- The textbooks used in the intermediate level include (but not limited to) 「中級を学ぼう」, 「文化中級日本語」, 「読むトレーニング日本留学試験対応」, 「聴くトレーニング日本留学試験対応」 and 「毎日の聞き取り50日」. Basic grammar application is focused through comprehension and composition practices. Materials and articles from the news and TV programs are also used in class.
- The textbooks used in the advanced level include (but not limited to) 「中級から上級への日本語」, 「トピックによる日本語総合演習上級」 and 「テーマ別上級で学ぶ日本語」. Materials and articles from the news, TV programs, novels, essays etc are frequently used in class, so that the focus will not be limited to learning new vocabulary and phrases, but to also expand the students' knowledge and understanding fit for university.
- Mock exams and quizzes are conducted from time to time to get students ready for various exams. On top of that, writing practices on advanced topics will be conducted for those preparing for the university entrance exams. As for students planning to enrol in master's courses, individual assistance and guidance will be provided to help them in preparing and writing their research proposals.
- The College Preparation Course is designed to help students get accepted into universities by preparing them well enough to be able to score high in EJU and JLPT exams.
- The **Japanese Culture** and **Social Studies** classes are designed based on the “Japan and the World” subject in the EJU exam.
- **English** is a compulsory subject. Students are separated into classes with different levels according to the aims and goals they would like to achieve.
- **Mathematics I & II, Physics, Chemistry, and Biology** are taught by full-time teachers at JET Academy. Students are always encouraged to consult the teachers even after class when necessary.
- **Kanji** classes are conducted once a week; students are separated into classes with different levels based on their reading and writing ability.
- Interview and essay writing practices are assisted individually by class teachers.
- Students planning to get into graduate schools have opportunities to present their research proposal in the academy twice a year.
- The school arranges meeting sessions with former students who enrolled into prominent Japanese universities or graduate schools, allowing them to share useful information and advice as seniors on the entrance exams and preparations for university.

● For Japanese Language Proficiency (Timetable)

The following curricula are applicable to Japanese Course A/B and the first semester of College Preparatory Course B.

Intermediate and Advanced level

	Monday	Tuesday	Wednesday	Thursday	Friday
1 (09:00 – 09:50)	Japanese	Japanese	Japanese	Japanese	Japanese
2 (09:55 – 10:45)					
3 (10:55 – 11:45)	Japanese	Japanese	Japanese	Japanese	Japanese
4 (11:50 – 12:40)					
5 (14:00 – 14:50)	Japanese Culture	Kanji	Kanji · Reading	Japanese	Japanese Culture
6 (14:55 – 15:45)					

Beginner Level

	Monday	Tuesday	Wednesday	Thursday	Friday
1 (09:00 – 09:50)	Japanese	Japanese	Japanese	Japanese	Japanese
2 (09:55 – 10:45)					
3 (10:55 – 11:45)	Japanese	Japanese	Japanese	Japanese	Japanese
4 (11:50 – 12:40)					
5 (14:00 – 14:50)		Japanese	Kanji · Reading	Japanese	
6 (14:55 – 15:45)					

- The textbooks used in the beginner level include (but not limited to) 「みんなの日本語 I・II」 (Second Edition), and from the intermediate level, 「中級へ行こう」, 「中級を学ぼう」, 「TRY!日本語能力試験 文法からのばす日本語」, 「ペアで覚えるいろいろなことば」 and 「毎日の聞き取り50日」. The works of prominent Japanese writers will also be used; one of the class objectives is also to look into Japanese affairs and culture, as well as discussing current problems in society.
- Classes in the intermediate level will participate in a weekly one-hour **Kanji** class. Kanji classes are intensive and divided into different levels depending on the student's reading and writing ability.
- **The Japanese Affairs** class consists of various classes covering different topics selectable for students in the intermediate level. Topics ranging from famous popular Japanese TV Dramas to solely Japanese-learning classes, Japanese literature, traditional Japanese art appreciation such as Noh & Kabuki, tea ceremony, exploring famous places in Tokyo, learning Japanese through songs, as well as classes that encourages reading large quantities of elementary level books. (Classes for **The Japanese Affairs** will be held on different days depending on the topics chosen by the student.)
- **Reading Session** is an optional lesson where books written in simple Japanese are provided.
- Students will be given many opportunities (more than 20 times per year) to meet Japanese university students and participate conversing in Japanese.

● About Job Guidance

- Instructors specialized in job guidance as well as regional business entrepreneurs are invited to the **Recruitment Seminars** held by the school. On top of that, our staff in charge of job guidance will provide information and consultation to students while supporting them in job searching activities throughout the year.
- Opportunities to visit companies, business premises and internships available.

Scholarships

Programme	Amount	Awarding Period	Number of JET Academy Students Awarded Yearly	Remarks
Scholarship by the Ministry of Education and Science	JPY 30,000/month or JPY 48,000/month	1 year or 6 months in JET Academy	1 – 2	Students with outstanding grades, attitude and attendance. Based on the school's recommendation
Scholarship by the Ministry of Education and Science (Reserved)	JPY 48,000/month	1 year after graduating from JET Academy	1 – 7	Awarded to students who scored high in the EJU upon entering Japanese universities. Based on EJU results.
Scholarship by Takayama International Education Foundation	JPY 70,000/month	1 year in JET Academy	1 – 2	Students with outstanding grades, attitude and attendance. Based on the school's recommendation
Scholarship by Kyoritsu International Foundation	JPY 60,000/month	1 year in JET Academy	1	Students with outstanding grades, attitude and attendance. Based on the school's recommendation
Frances & Sachio Semmoto Foundation	JPY 60,000 – 120,000/month	4 years & 6 months (1 st year at JET Academy, following years in university)	1 – 2	Students with outstanding grades, attitude and attendance. Based on the school's recommendation (mainly for students from Indonesia, Malaysia, Thailand etc)
Scholarship by JET Academy Supporters' Organization	Up to JPY 150,000			Eligible for students with outstanding academic performance, attitude and attendance.

School Year Schedule, 2023 ※Changes may occur

【April semester】	【October semester】
3 April Placement test	2 October Placement test
4 April Opening ceremony	3 October Opening ceremony
5 April Semester starts	4 October Semester starts
29 July - 20 August Summer holidays (Japanese Course)	23 Dec 2023 - 4 Jan 2024 Winter holidays
5 - 20 August Summer holidays (College Preparatory Course)	8 March 2024 Graduation
(31 July -11 Aug. Summer Conversation Course)	
15 September Graduation (Japanese Course)	
29 September Semester ends (College Preparatory Course)	

School Activities

◇ Excursion - May and October –

Activities such as hiking and barbeque are arranged in spring and fall. These are good opportunities for students to get to know each other better. Japanese university students are sometimes invited to join us too.

◇ Visiting Elementary Schools – July or November –

Visiting an elementary school near JET Academy to promote international understanding. Our students will be asked to introduce the culture in their home country, have lunch with the children and share insights on school life.

◇ Fire drill - July and January –

Get a chance to experience an earthquake of 6-degree intensity at the Center for Prevention of National Disasters! Learn how to make your way through smoke, extinguish fire, perform CPR and other required techniques to keep yourself calm and useful during an emergency.

◇ Speech Competition - July –

Representatives from each class presenting in front of the students and teachers at JET Academy. One of our former Taiwanese students, who won the second prize in this competition, participated in the Japanese speech contest for foreigners that was broadcasted by NHK.

◇ Fireworks Display - July –

Fireworks display held on the banks of the Edo River, which runs through Asakusa and Shibamata, the two famous and quintessential downtown area in Tokyo with unique and charming atmosphere. Our staff and teachers also help interested students put on yukata before heading off to watch the display!

◇ Yassa International Exchange Program (Home-stay) – 8 days starting from the end of July –

Some students will be invited to the ‘Yassa Festival’ held in Yugawara-machi, Kanagawa prefecture, where they could stay for 8 days with Japanese families.

Opportunities to stay with host families in other parts of Japan like Kyushu and Hokkaido are available too!

◇ The Year-End Party

Students get together for a big pot-luck party with various international cuisine prepared by the students themselves! Besides the food, quizzes and games are also planned and hosted by the students; a fun-filled event that is worth looking forward to at the end of the year!

◇ Ski – February –

This is a ski tour held by Foreign Students Sports Exchange Association (FSEA), where even beginners in ski will have a great time. This is so popular that we have many former students joining the tour as well!

◇ Kabuki, Noh, Tea Ceremony

Watch Kabuki, Noh and Bunraku performances at the National Theatre; there are opportunities to watch sumo wrestling as well. On the side note, tea ceremonies are held at school from time to time, allowing students to take part in experiencing the process.

◇ Mt. Fuji Climbing – August –

A 2-day trip to climb Mt. Fuji held by Foreign Students Sports Exchange Association (FSEA). Besides this, students also have many opportunities to climb other mountains near Tokyo.

◇ Orchestra Concert

Students are invited to orchestra and chamber music concerts. There are over hundreds of Japan’s amateur orchestra, whose performance closely resemble to those done by professionals.

◇ Visiting Museums etc

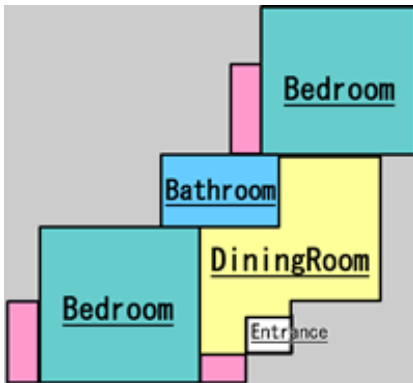

Held twice or 3 times a year, classes visit museums and factories to learn and understand various aspects of Japan.

◇ Interaction with university students

Throughout the year, the school arranges various activities and events with Japanese university students, allowing our students to interact with them. These activities and events include meet-up sessions (approximately 20 times in a year), Tokyo orientation program, universities visiting, debates parties and many more.

Dormitory of JET Academy

Our school dormitory is well-equipped and easily accessible to and from the school. All necessary furniture and electrical appliances are provided to allow students to start their life in Tokyo comfortably from the day they arrive Japan.

Nishidai Dormitory (西台寮)	
Address	1-28-3 Takashimadaira, Itabashi-ku, Tokyo 175-0082
Access	6-minute walk from Nishidai station on Mita subway line. (Door to door:25 minutes to JET)
Capacity	4 people (Personal bedroom, shared dining hall & bathroom for 2 people)
Facilities	Air conditioner, bed, locker, desk, chair, futon(comforter), refrigerator, microwave oven, oven, electric kettle, tableware, coin laundry, Wi-Fi, etc.
Expense	<ul style="list-style-type: none"> ● Entrance fees ... Initial payment (JPY 30,000 / JPY 50,000), fire insurance premium (JPY 6,000), security deposit (JPY 30,000) ● Monthly fees ... Rental (JPY 50,000), Management Fee (JPY 10,000) ● Contract renewal fee ... Renewal (JPY 50,000)
Floor layout	<p>Two western style rooms (8.3m² each), dining room and kitchen, bathroom (28.04m² total)</p> <div style="display: flex; align-items: center;">   </div>

1. Contract Period

Short-term contract	Contracts between 1 month and 90 days. ※The short-term contract is only for those with a 90-day visa.
Long-term contract	Contracts is between 91 days and 2 years. ※ Generally, the contract is valid for is 6 months. A renewal fee is required for those staying 7 months or longer.

2. About Entrance and Renewal Costs

	Short-term Contract	Long-term Contract
Contract Period	1 month - 90 days	91 days - 2 years
Entrance Fee	JPY 30,000	JPY 50,000
Renewal fee	JPY 20,000 will be charge to switch to long-term contract.	For those staying 7 months or longer, a renewal fee (JPY 50,000) is required. The renewal fee will only be charged once until the end of your stay.

3. Entrance Cost

Entrance fee	JPY 30,000 (short-term) or JPY 50,000 (long-term)
Deposit	JPY 30,000 (JPY 5,000 will be deducted and the remaining JPY 25,000 will be returned when leaving the dormitories)
Fire insurance	JPY 6,000

4. Monthly Fees to the School

※Payment in advance for the first 3 months' rental is required for long-term contracts.

Rental	JPY 50,000
Management Fee	JPY 10,000 (water & Wi-Fi fee)

5. Important Notes

※Reservation deposits, entrance fees, renewal fees, and boarding-expenses are not refundable, no exceptions will be given.







※Utility fees vary depending on usage; payment to be made personally at respective counters.

※Unpaid fees will be deducted from the deposit upon leaving the dormitory.

PICK-UP SERVICE FOR STUDENTS RENTING NISHIDAI DORMITORY

Upon reaching Narita or Haneda airport, take the **airport limousine bound for Ikebukuro** and get off at **Hotel Metropolitan**. Our staff will meet you at the entrance of the hotel and accompany you to the dormitory.

Other Dormitories with Easy Access to JET Academy

Dormitory	Male / Female	Access	URL	QR Code
Sharehouse KANEKOYA Takinogawa (Until March 2024)	female	5 min. walk from Itabashi sta. on JR Saikyo Line (5 minutes to JET)	http://www.hituji.jp/comret/info/tokyo/kita/sharehouse-kanekoya	
Sharehouse KANEKOYA Itabashihoncho	male /female	2 min. walk from Itabashihoncho sta. on Toei Mita Line (15 minutes to JET)	http://www.hituji.jp/comret/info/tokyo/itabashi/apartments-kanekoya	
BeGood Ikebukurohoncho	male /female	8-minute walk to JET	https://bgj.co.jp/houses/BeGood池袋本町/	
FlatShare Kitakebukuro	male /female	10-minute walk to JET	https://bgj.co.jp/houses/FlatShareKitakebukuroPort/	
Kimura Building	male /female	5 min. walk from Itabashi sta. on JR Saikyo Line (5 minutes to JET)	http://jet.ac.jp/kimurabuilding.pdf	
Hotel Nishi-kawaguchi Weekly	male /female	2 min. walk from Nishi-Kawaguchi sta. on JR Keihin-Tohoku line (20 minutes to JET)	http://www.weekly-mansion.jp/	

Common Q&A on Life in Tokyo

Q: How much is the average rent in Tokyo?

A: The average rental for a 6 畳 (10m²) room with bath, toilet, and kitchen is around JPY 80,000 - 90,000. In general, 2 months rental worth of 礼金 (reikin) and 2 months rental worth of 敷金 (shikikin) would be required upon signing a contract, thus preparing 5 - 6 months' worth of rental in advance is advised.

Q: What are reikin and shikikin?

A: Reikin is the handling charges and it is not refundable. Shikikin is the security deposit and it will be used to cover any expenses occurred for repairs. The balance of the shikikin will be refunded upon ending of the contract.

Q: Do I need a guarantor when renting an apartment?

A: Yes, you do. The school can be your guarantor when you are studying at JET Academy. If you would like us to serve as your guarantor, a refundable payment of one month's worth of rental to the school is required. This payment will be kept by the school as 保証金 (hoshoukin), a form of deposit for you.

Q: How much will my meals cost every month?

A: On average, JPY 40,000 - 60,000 would be required if you cook your meals; eating out will cost at least JPY 600 each time.

Q: How much will all other expenses add up to?

A: JPY 5,000 - 10,000 for transportation, JPY 5,000 - 10,000 for utilities (water, electricity, & gas). On top of these basic expenses, you are advised to allocate JPY 20,000 - 30,000 for personal expenses. Thus, excluding tuition fees, around JPY 110,000 - 130,000 would be required for cost of living every month.

Q: Am I allowed to work part-time?

A: Firstly, it is important to understand that you should not rely on part-time jobs to sustain yourself while studying in Japan. In general, those with student visas are allowed to work up to 28 hours a week except in certain entertainment and amusement industries like bars and pachinko parlours.

JET Academy will only allow students to engage in part-time jobs 3 months after arriving Japan.

That being said, **all College Preparatory Course students at JET Academy are prohibited from engaging in part-time jobs.** This is a general ruling set by the school so that students could focus entirely on studying in order to achieve the main goal of getting into a university in Japan.

Q: What about sickness and injury?

A: All students are recommended to apply for health insurance. When students join the National Health Insurance (NHI) scheme, they only need to pay thirty percent of the total medical fee. Also, all students are required to pay an additional JPY 2,000 per year (or JPY 200 per month for short-term courses) for insurance covering accidents occurring at school and when commuting to or from school.

Compensation Amount

Injury of compensation	Loss of life or permanent disability	JPY 1,700,000
	Hospitalization charges per day	JPY 2,400
	Outpatient charges per day	JPY 1,500
Liability compensation	Bodily injury	JPY 50 million per person JPY 500 million per accident
	Property damage	JPY 5 million per accident (No deductible)

Q: Should I be worried when earthquakes occur?

A: Our school's buildings are built with reinforced concrete, making the building structure earthquake-resistant. No damages to the school building and our school dormitory were found even during the massive earthquake occurred on 11 March, 2011. We also hold fire drills regularly; participation is compulsory for all students as it is crucial to learn how to act in times of emergency.

2023 Academic Year Entrance Procedures

1. Courses Offered

- (1) College Preparatory Course (1-year / starting in April) 進学1年コース
- (2) College Preparatory Course (1.5-year / starting in October) 進学1.5年コース
- (3) College Preparatory Course (2-year / starting in April) 進学2年コース
- (4) Japanese Course (1 year / starting in April and October) 日本語1年コース

2. Student Capacity

150 students (College Preparatory Course: 56 / Japanese Course: 94)

3. Eligibility

The applicant must fulfil **at least one** of the three conditions below.

- (1) Completed 12 years of formal education in the applicant's native country
 - (2) Completed high school curriculum or the equivalent in the applicant's native country
 - (3) Similar or equivalent academic qualifications recognized/acknowledged by JET Academy.
- ※ Kindly note that application by certain countries/region may not be accepted.

4. Application Documents

Necessary documents upon submission (A+B).

A. Documents to be Prepared by the Applicant

- (1) Application Form 入学願書 (provided by JET Academy)
- (2) Certificate of Graduation 卒業証明書 (original or certified true copies only)
- (3) Most Recent Academic Records 成績証明書 (original or certified true copies only)
- (4) Passport copy (personal information page and all entries into Japan)
※ Proof of entries in expired passports are required as well.
- (5) 7 Photographs taken within the past 3 months (4cm×3cm, name written on back of photo.)

※ If the applicant entered an elementary school at an age older or younger than the starting age for compulsory education, all certificates of graduation and academic records are required.

※(2) and (3) have to be attached with Japanese translations.

※If applicants have more than 5 years of occupational experience, documents certifying their work experience are needed. Certificates of Japanese language study is also necessary where applicable.

※Additional documents may be required for application from certain countries or area.

B. Documents Certifying Financial Ability of the Applicant's Sponsor

Your application **will not be accepted** if you need to rely on income from part-time jobs in Japan.

◆Sponsor Not Living in Japan;

- (1) Certificate of Payment 経費支弁書 (provided by JET Academy)
- (2) Sponsor's Bank Account(s) Statement
- (3) Proof of relationship with the applicant (i.e. Copy of birth certificate or Green Card)
- (4) Proof of the sponsor's annual income and certification of employment

◆Applicant funding him/herself

- (1) Applicant's Bank Account(s) Statement (min JPY 3,000,000)
- (2) Proof of applicant's annual income and certification of employment

◆Sponsor Living in Japan;

- (1) Certificate of Payment 経費支弁書 (provided by JET Academy)
- (2) Certificate of sponsor's income statement 課税証明書
- (3) Sponsor's Bank Account(s) Statement (min JPY 3,000,000)
- (4) Proof of relationship with the applicant (i.e. Copy of birth certificate or Green Card)
- (5) Proof of occupation
- (6) Copy of ID card

** All documents mentioned above must be original or certified true copy.

** In general, all submitted documents should be issued within the past 3 months except for documents that are only issued once officially.

** Additional documents may be required for the applicants from certain countries and areas. Kindly contact us if you have any question.

5. Application Procedure

You can apply through one of the three ways below:

- (a) Walk-in submission at JET Academy, submit the required documents & screening fee (JPY 20,000).
- (b) Submit all of your documents by registered mail and transfer the screening fee (JPY 20,000) to the bank account below. (bank charges to be borne by the applicant)
- (c) Contact one of our overseas liaison offices and submit the required documents and the screening fee (JPY 20,000). Kindly contact us in advance to find out our overseas liaison offices in advance.

6. Application Period

April Intake: **1 September 2022 - 15 November 2022**

October Intake: **13 March 2023 - 15 May 2023**

※ Applications may be accepted even after the application period depending on vacancies. Kindly contact us for further inquiries.

7. Screening Method and Notification of Acceptance

Screening will only be done upon receiving complete documents and the screening fee of JPY 20,000. All applicants will be notified on the application results; successful applicants will be required to pay the admission fee of JPY 50,000 upon receiving the Letter of Admission. The screening and admission fees are not refundable should you decide to withdraw your application after completing the admission procedure.

8. Immigration Screening (Student Visa Application)

The documents of those who have passed the school's screening are submitted to the Immigration Bureau by the school. The school will notify the applicant when the **Certificate of Eligibility (COE; 在留資格認定証明書)** is issued. Successful applicants will then be required to pay the tuition fees and an additional JPY 15,000 (including insurance fee for foreign students and studying materials fee) for the first year. The Certificate of Eligibility (original document) will only be sent via post upon payment received. The Certificate of Eligibility is usually issued at the end of February for the April intake and at the end of August for the October intake.

9. School Admission Procedures

- (1) Applicant are required go to the local Japanese Embassy or Consulate to apply for a **student visa upon receiving the Certificate of Eligibility**.
- (2) As soon as applicants enter Japan, they are required bring along their passport and Letter of Admission and report to the school whenever possible.

10. Fees

Screening fee		JPY 20,000	When applying for JET Academy
Admission fee		JPY 50,000	When Letter of Admission is issued by JET Academy
Tuition Fees	Japanese Course (1 year)	JPY 700,000 1 st semester JPY 350,000 2 nd semester JPY 350,000	When COE is issued by Immigration Bureau
	College Preparatory Course (1 year)	JPY 820,000 1 st semester JPY 410,000 2 nd semester JPY 410,000	
	College Preparatory Course (1.5-year)	JPY 1,170,000 1 st semester JPY 350,000 2 nd semester JPY 410,000 3 rd semester JPY 410,000	
	College Preparatory Course (2- year)	JPY 1,520,000 1 st semester JPY 350,000 2 nd semester JPY 350,000 3 rd semester JPY 410,000 4 th semester JPY 410,000	
	One subject/year	Mathematics JPY 70,000 Physics, Chemistry, Biology JPY 35,000 (each)	After arrival in Japan

-NOTES-

1. As a rule of thumb, all fees must be paid in advance. (Inform us in advance for instalment payments.)
2. Generally, school fees are not refundable. However, exceptions will be given for the following cases,
 - a. Inevitable circumstances that lead to withdrawal from the intake, the school fees (not including screening fee and admission fee) will be refunded (Letter of Admission needs to be returned).
 - b. If the Certificate of Eligibility is not issued by the Minister of Justice, the admission fee will be refunded as well. (Letter of Admission needs to be returned).
 - c. Inevitable circumstances occurred during the intake that leads to inability to continue studying at JET Academy, school fees paid for the following intakes will be refunded.
3. The cost of textbooks and other studying materials are not included in the tuition fee. (It will cost about JPY 10,000 - 20,000 a year.)

11. Payment methods

1) Bank Account Details

Name of Bank: Mizuho Bank Ltd.

Name of Branch: Ikebukuro Nishiguchi Branch, Tokyo

Swift code: MHCBJPJT

Account Number: 2922509

School Name: JET Nihongo Gakko (JET日本語学校)

School Address: 7-8-9 Takinogawa, Kita-ku, Tokyo, 114-0023 JAPAN

Phone: +81-3-3916-2101

1. Kindly provide your name in the transfer details.
2. All bank charges will be borne by the applicant.
3. When remitting money to the above bank account, a handling fee may be charged by the bank in the applicant's home country. Any additional fee deducted from the total amount has to be reimbursed to the school upon arriving Japan.

2) Flywire (Credit card)



flywire



Kindly make the payments by using the link below.

URL : <https://www.flywire.com/pay/jet-academy/>

Inquiries : Toll-Free line within USA +1 800 346 9252

Japan +81 (50) 5846 6695

*You can also pay via telegraphic transfer (T/T)

1. Please **do not** transfer your living expenses to the school.
2. You need to register an account when using Flywire's services.
When registering the account, please make sure that you've entered your name (in romaji) and Admission ID (Student ID) correctly as the account can be used for future payments.

Short-term Courses in 2022-2023 Academic Year

If you have picked up a certain level in Japanese and would like to continue studying for a short period, you could attend one of the following classes at any time, provided that you can catch up with the class. (Please note that beginners are not accepted in the middle of the term. They are required to start in April or in October.)

Application Procedure

1. Submit the ① Application Form ② Passport Photo ③ Passport Copy in PDF to [info@jet.ac.jp] at least one month before the commencement of class.
2. Applicants are required to pay the screening fee of JPY 20,000, the admission fee of JPY 25,000 and tuition fees through one of the payment methods available.
3. After payment is confirmed, the school will send the applicant Letter of Admission.
※The fees paid are not refundable under any circumstances.
4. Apply for a temporary visitor visa (90 days) or working holiday visa at the Japanese embassy in your country (if necessary). Other required documents could be found at the embassy.

	Period	Class Level		Tuition Fees
1	3 October – 23 December, 2022	Beginner I・II Intermediate I・II	Screening fee JPY 20,000 + Admission fee JPY 25,000	JPY 201,000
2	1 November, 2022 – 27 January, 2023 (24 Dec. – 4 Jan. Winter Holiday)	Beginner II Intermediate I・II		JPY 201,000
3	1 December, 2022 – 24 February, 2023 (24 Dec. – 4 Jan. Winter Holiday)	Beginner II Intermediate I・II Advanced		JPY 201,000
4	2023 5 January – 10 March	Intermediate I・II Advanced		JPY 134,000
5	3 April – 23 June	Beginner I・II Intermediate I・II		JPY 210,000
6	8 May – 28 July	Beginner I・II Intermediate I・II		JPY 210,000
7	1 June – 11 August	Beginner II Intermediate I・II		JPY 185,000
8	3 July – 11 August	Beginner I・II Intermediate I・II		JPY 115,000
9	3 July – 15 September (12 Aug. – 20 Aug. Summer Holiday)	Beginner I・II Intermediate I・II		JPY 185,000
10	2 October – 22 December	Beginner I・II Intermediate I・II		JPY 210,000
11	1 November, 2023 – 26 January, 2024 (23 Dec. – 4 Jan. Winter Holiday)	Beginner II Intermediate I・II		JPY 210,000
12	1 December, 2023 – 24 February, 2024 (24 Dec. – 4 Jan. Winter Holiday)	Beginner II Intermediate I・II Advanced		JPY 210,000
13	2024 5 January – 8 March	Intermediate I・II Advanced		JPY 140,000

School hours: 9:00 - 12:40 (Monday to Friday; 9:00 -15:45 on some days)

※Fee for textbook and other study materials are not included in the tuition fees.

※All applicants are advised to apply for travel insurance prior to leaving for Japan.

●Private and semi-private lessons are available too.

Tuition fee for a 50-minute lesson is as follows:

- | | |
|---------------------------------------|-------------------------|
| 1: 1 (One teacher for one student) | JPY 5,500 |
| 1: 2 (One teacher for two students) | JPY 3,000 (per student) |
| 1: 3 (One teacher for three students) | JPY 2,100 (per student) |

SUMMER COURSES 2023

Four-week Japanese Courses (Course A)

Level: Beginner Level 1, Level 2; Intermediate Level 1, Level 2

Course Dates: 3 July (Mon.) ~ 28 July (Fri.) [4 weeks]

Time: 9:00 ~ 12:40

- There will be no classes on Saturday, Sunday and national holidays; there will be 1 or 2 classes held in the afternoon.

The classes will be divided according to students' abilities in listening, speaking, reading and writing. Students could also get an opportunity to participate in the school's annual speech contest in late July! Besides that, field trips around Tokyo, watching Kabuki performance and attending summer firework festival will also be arranged!

The classes are lively, fun-filled and energetic, waiting for you to experience Japanese culture!

Conversation Course (Course B)

Level: Beginner to pre-intermediate

Course Dates: 31 July (Mon.) ~ 11 August (Fri.) [2 weeks]

Time: 10:00 ~ 12:40

*No classes on Saturday and Sunday.

*There will be class on 11 August despite being a public holiday.

Would you like to improve your Japanese conversation skills? Then consider joining this course!

The use of Japanese TV shows, dramas will be incorporated in the lessons. Learn the grammar through these shows, and have actual conversation practices daily! Look forward to enjoy conversing in Japanese; there will also be opportunities to communicate with local university students, face to face!!

Japanese Courses (Course C)

Course Dates: 21 August (Mon.) ~ 15 September (Fri.) [4 weeks]

Time: 9:00 ~ 12:40

This course can be switched to Course A to continue learning Japanese!

○Fees:	Screening fee:	JPY 20,000
	Admission fee:	JPY 25,000
	Tuition Fee: (Course A+B)	JPY 115,000
	(Course A+B+C)	JPY 185,000
	Text books and teaching materials fee: Around	JPY 4,000

- Students can choose between the school's dormitory and other hostels.
- All students are required to apply for travel insurance before leaving their home country.
- Submit the ① Application Form ② Passport Photo ③ Passport Copy in PDF to [info@jet.ac.jp] by the middle of June.

Short-term Business Japanese Course for Year 2023

【COURSE INFORMATION】

- Japanese classes aiming to achieve JLPT N2 or N1 levels, more than 270 classes in 3 months (50 mins per class).
- 5 Jobs Seminars tailored for the course
 - (1) Guidance
 - (2) Self-Analysis | Understanding Japanese | Businesses & Companies
 - (3) Promoting Yourself | Proper Ways to Write A Resume
 - (4) Interviews
 - (5) Interactive/Dialog Sessions with Business Managers
- Meet-up & Interactive Sessions with university students & local Japanese.
- Experience Japanese cultures like Kabuki and activities like excursions etc.
 - ❖ Seminars on Business Manners & Business Communication
(for interested applicants only, additional fees required.)
 - ❖ Visiting companies & business premises, internships
(for interested applicants only, internships are NOT part-time jobs)

【COURSE DURATION】

- April Intake
3 April - 23 June 2023 (Can be Extended)
- October Intake
2 October - 22 December 2023 (Can be Extended)

【CLASS TIME】

Monday - Friday, 9:00am - 12:40pm &
2:00pm - 3:45pm (2 - 3 days weekly)

【TARGET APPLICANTS】

Those with JLPT N3 proficiency & has
intention to work in Japan.

【CLOSING DATE FOR APPLICATION】

- April Intake ... 1 March 2023
- October Intake ... 1 September 2023

【SCHOOL FEES】

Screening Fee	JPY 20,000
Admission Fee	JPY 25,000
Class Fee	JPY 210,000

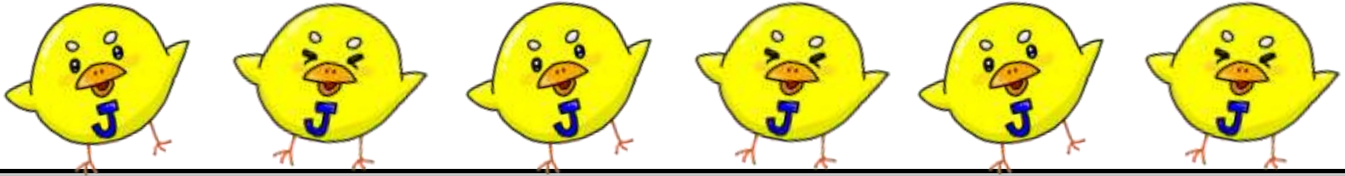
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TOTAL JPY 255,000

※ Additional JPY5,000-10,000 would be
required for textbook & other class materials.

【APPLICATION】

Submit the ① Application Form
② Passport Photo
③ Passport Copy in PDF to [info@jet.ac.jp].
Invoice for school fees will be issued upon
confirmation of your Japanese language
proficiency level.



JET ACADEMY

—Japanese Language School—

7-8-9 Takinogawa, Kita-ku, Tokyo, 114-0023

JAPAN

(In front of East exit of Itabashi Station, JR)

TEL. + 8 1 - 3 - 3 9 1 6 - 2 1 0 1

FAX. + 8 1 - 3 - 3 9 1 6 - 5 3 3 3

E-mail. [i n f o @ j e t . a c . j p](mailto:info@jet.ac.jp)

HP. <https://jet.ac.jp/>



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